

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
7:30 pm ON TUESDAY 5th MARCH 2019 AT SPIXWORTH VILLAGE HALL ROOM**

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PRESENT

COUNCILLORS: Mrs S Holland (Chairman)
Mr P Lumb (Vice Chairman)
Mr V. Barrell
Mr P Rowe
Mr D Self
Mrs D Holdroyd

CLERK: Mrs C Lake- Parish Clerk

Mr D Roper, County Councillor

Reports and Parishioner's Question Time

Norfolk County Council- Councillor Roper reported that the council are currently in a changing phase from committee to cabinet now making decisions.

There will be a council meeting taking place in May to discuss an increase in councillor's expenses.

Highways have already carried out painting new road markings, still waiting for Buxton road to have markings this is due to the job being much larger.

Councillor Rowe asked for speed limits to be painted on road surfaces.

Broadland District Council- Elections coming up, interviews are taking place with senior managers also taking place.

The budget was agreed unanimously.

Councillor Barrell asked why Broadland District Council has let the village down by not enforcing the Section 106 agreement. Councillor Roper responded that the matter is not over and the original Section 106 agreement has to be adhered to.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from K Harkin-Perry, K Vincent and S Vincent

2. DECLARATIONS OF INTEREST

None

3. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on the 5th February 2019 were agreed, proposed by Councillor Barrell and seconded by Councillor Rowe and were signed off by the Chairman as a true record.

4. MATTERS ARISING (NOT COVERED BY AGENDA)

None

5. FINANCE

5.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 5th March 2019.

5.2 Bank Reconciliation as of 26th February was noted
Payments approved by Councillors V Barrell and D Holdroyd.

Councillors agreed Clerk's and village keeper salary payment for March 2019

5.3 The Council agreed a training budget of £300 for the clerk for the next financial year 2019/20

5.4 It was agreed by the council to carry out LED replacement for 60 streetlights in 2018/19 and then to replace 50 per year after that until all Spixworth streetlights have been upgraded to LED lights. This decision was proposed by Councillor Barrell and seconded by Councillor Holdroyd.

5.5 In line with other local parish council's it was agreed that the clerk could use a printing company to print the quarterly newsletters for the parish.

5.6 The Society of Local County Council annual membership payment was agreed.

Approved payments for February 2019**Expenses February 2019**

26.02.2019	Currys PC World	Office Hoover with Replacement Cover	BACS	74.99
23.02.2019	C Lake	Salary	BACS	1166.08
25.02.2019	OPUS Energy	Office Electricity	DD	48.66
18.02.2019	BT	Office Telephone Bill	DD	226.68
15.02.2019	EON	Streetlighting	DD	911.81

TOTAL=2428.22**(Outstanding Payments)-£ 5296.11 to be agreed at 5.3.19 Parish Meeting**

6.03.2019	HMRC	Tax Payment	336.31
6.03.2019	PHS Group	Village Hall Payment	652.43
28.02.2019	C Chaney	February Salary	304.64
6.03.2019	A Barnes	February Salary	66.46
6.03.2019	Norfolk Pension Fund	February Pension Contribution	386.88
6.03.2019	FACIT Testing	PACT Test Electric Appliances V Hall & P Council Office	108.00
6.03.2019	Street Furnishings Ltd	2 x Village Notice Boards	1119.00
6.03.2019	Cozens	LED Replacement-Col 182	462.00
6.03.2019	1&1	Office Broadband (DD not yet come out)	9.59
6.03.2019	Cozens	January Streetlight Maintenance	450.00
23.03.2019	C Lake	March Salary	1150.00
28.03.2019	C Chaney	March Salary	250.80

No Income received for February 2019**6. PLANNING MATTERS**

6.1 The following Planning Applications were discussed by the Council:

20180708 Reserved Matters Applications-Phase one strategic infrastructure on land north of Sprowston and Old Catton between Wroxham Road and St Faiths Road

Being considered at BDC Planning committee

No comment was received from the Parish Council.

Variation of premises licence for East of England Co-op, Crostwick Lane

To vary the hours for sale by retail of alcohol to 06:00 to 23:00 hours Monday to Sunday.

The Parish Council has objected to this application.

6.2 Permissions and Refusals
None

7. CORRESPONDENCE

1. PCC News Round Up-February 2019
2. NALC Chief Executive Bulletin

8. AMENITY MATTERS

10.1 The clerk presented a quote to the council to have the baby swing fixed following vandalism damage. The quote was agreed, proposed by Councillor Self and seconded by Councillor Rowe.

9. HIGHWAY MATTERS

9.1 SAM 2 data was presented to the council; the chairman thanked Councillor Self on behalf of the Parish Council for his help in this.

10 NEIGHBOURHOOD PLANS

10.1 No report received due to the absence of Councillor S Vincent. The chairman noted that there is a draft plan ready to go to the steering group meeting on the 6th March 2019.

12. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Parish Council Meeting is Tuesday 2nd April 2019 at 7:30pm at Spixworth Village Hall, in room 89
The Annual Parish meeting will take place on 23rd April 2019.

13. ITEMS FOR NEXT AGENDA

There being no further business the Chairman closed the meeting at 8.40 pm