

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
7:30 pm ON TUESDAY 8th JANUARY 2019 AT SPIXWORTH VILLAGE HALL
ROOM 89**

PRESENT

COUNCILLORS: Mrs S Holland (Chairman)
Mr P Lumb (Vice Chairman)
Mr V. Barrell
Mr P Rowe
Mrs D Holdroyd
Mr S Vincent
Mr K Harkin-Perry

CLERK: Mrs C Lake- Parish Clerk

Reports and Parishioner's Question Time

Apologies from Councillor D Roper-No report received

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from S Rudling, K Vincent, and D Self

2. DECLARATIONS OF INTEREST

Councillor S. Vincent: as a District Council ward member for Plumsted, Leader of Broadland District Council and agenda item 6.1 finance ABZAG invoices

3. CO -OPTION OF PARISH COUNCILLOR

Clerk to remove item from next agenda.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on the 4th December were adjusted as per item number listed. The Council agreed and the minutes were signed off by the Chairman as a true record.

7.2 Mrs A Barnes provided feedback from the recent planning committee held at Broadland District Council. The Council agreed that a letter of enforcement was to be sent to Broadland District Council to pursue the enforcement. It was also agreed to forward on complaints to NPLAW from the Parish Council and Trustee for poor guidance on legal matters and to claim back compensation.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

Enforcement letter sent to Broadland District Council and letter from Trustee and Parish Council sent to NPLAW both concerning planning matter for St Mary's Court Easement.

6. FINANCE

6.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 8th January 2019. It was noted as a reminder that all invoices must be agreed and signed off at the Parish meeting prior to payment with the exception of direct debits.

6.2 Bank Reconciliation as of 31st December was showed a difference, cash book and bank balance need to match. Clerk to locate and correct difference and arrange for two councillors to sign. Payments were approved
Councillors agreed Clerk's and village keeper salary payment for January 2019, Clerk to agree February 2019 salary payments at next parish meeting.

6.3 Council noted cost of new grit bin purchased for St Peter's Church car park.

6.4 Council agreed to pay NPFA annual membership renewal fee.

Approved payments for December 2018**Expenses for December 2018/January 2019**

21.12.2018	C Lake	Dec Salary	BACS	1056.61
31.12.2018	Viking Direct	Office Stationary	BACS	34.56
31.12.2018	Opus Energy	Office Electricity	DD	43.68
21.12.2018	British Gas	V Hall Electricity	DD	2111.91
15.12.2018	EON	Street Lighting	DD	882.40
31.12.2018	1&1	Broadband	DD	9.59

TOTAL=4138.75**(o/s payments to be agreed and paid after meeting)-£7784.765**

9.01.2019	Norfolk Pension Fund	Superannuation	BACS	342.60
9.01.2019	HMRC	Tax & NI	BACS	278.22
9.01.2019	A Barnes	Dec Salary	CHQ	189.98
9.01.2019	C Chaney	Dec Salary	BACS	250.60
9.01.2019	ABZAG	Neighbourhood Plan	BACS	780.00
9.01.2019	ABZAG	Neighbourhood Plan	BACS	1140.00
9.01.2019	ABZAG	Neighbourhood Plan	BACS	1380.00
9.01.2019	ABZAG	Neighbourhood Plan	BACS	900.00
9.01.2019	SVHMC	Hire of Meeting Room	BACS	20.00
9.01.2019	SVHMC	3 X Hire of Meeting Room	BACS	54.00
9.01.2019	Glasdon	Grit Bin St Peter's Church Cprk	BACS	119.34
9.01.2019	Cozens	Street lighting Maintenance	BACS	450.00

9.01.2019	Garden Guardian	December Maintenance	BACS	289.80
9.01.2019	PPL PRS	V Hall Music Licence	BACS	433.45
9.01.2019	MAYDAY	Printer Ink	BACS	36.61
23.01.2019	C Lake	January 2019 Salary	BACS	1056.65
31.01.2019	C Chaney	January 2019 Salary	BACS	314.10

Income for December 2018

27.12.18	Norfolk County Council	Annual Grass Cutting Payment	BACS	3337.65
2.01.19	SAPS	Container Hire	CHQ	75.00
2.01.19	Social Club	Photocopying	CASH	21.25

TOTAL=3433.90

7. PLANNING MATTERS

7.1 The following Planning Applications were discussed by the Council:

20182030 2 Marshall Close, Spixworth, NR10 3NX

Subdivision of curtilage and erection of dwelling.

No comments from Council

20182078 152 Park Road, Spixworth, NR10 3NP

Demolition of Existing Chalet Bungalow & Outbuildings & erections of replacement bungalow and detached garage.

No comments from council.

7.2 Permissions and Refusals

None

8. CORRESPONDENCE

1. Email from BDC-Proposed public spaces protection order for Broadland
2. NALC Newsletter
3. Email-Police Roundup

9. HIGHWAYS MATTERS

9.1 Clerk circulated hard copy of SAM2 results, copy has been sent to the local community speed watch team and Norfolk Police.

10. AMENITY MATTERS

10.1 The council discussed ideas for a memorial for past Councillor Jack Sadler. Council agreed to await the completion of amenity land on Crostwick Lane and then decide.

10.2 The clerk asked for confirmation regarding repairs and upgrades to the streetlights in Spixworth, following a report received from its contractor Cozens.

It was reported by the contractor that 3 streetlights need full replacement , Councillor Harkin-Perry investigated and reported back that there doesn't seem to be any valid reason why they need replacing now. Clerk to go back to contractor and ask for a report as to why they feel they need replacing. Review again in a month's time

It was also reported that 14 streetlights needed re-concreting and replacing. Councillor Self investigated and reported back that only 4 out of the 14 needed repair. Review again in a month's time.

The chairman advised that the Council are responsible for the safety of the streetlights.

11 NEIGHBOURHOOD PLANS

11.1 Sustainability scoping report has gone out to consultation and will finish on 10th January 2019.

Councillor Vincent reported that it can now move to the next stage of testing the element of the Neighbourhood Plan.

Locality grant has been received and report has been closed down, all ok.

Next steering group meeting will take place on Thursday 24th January 2019; a further support open event will be coming up soon.

12. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Parish Council Meeting is Tuesday 5th February 2019 at 7:30pm at Spixworth Village Hall, in room 89

13. ITEMS FOR NEXT AGENDA

There being no further business the Chairman closed the meeting at 8.32 pm