

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
7:30 pm ON TUESDAY 4th DECEMBER 2018 AT SPIXWORTH VILLAGE HALL
ROOM 84**

PRESENT

COUNCILLORS: Mrs S Holland (Chairman)
Mr V. Barrell
Mr K Harkin-Perry
Mr D Self
Mr P Rowe
Mrs D Holdroyd
Mr S Vincent

CLERK: Mrs C Lake- Parish Clerk
Mrs A Barnes-Locum Clerk

Mr D Roper, County Councillor

Reports and Parishioner's Question Time

Councillor D Roper confirmed that both the Chief Executive of Broadland District Council and Managing Director of Norfolk County Council have now left their roles.

Norfolk County Council- Due to changes to the Council governance arrangements, NCC is looking to have political leader and a board of 10 councillors.

Changes are to be made to NDR roundabout signage and lack of information, Councillor Roper questioned Norfolk County Council as to why there are no warning signs prior to approaching the roundabouts. The main issue with North Walsham Road roundabout is that it is too narrow; Councillor Roper has raised this with Highways who will monitor this.

Councillor Roper visited residents on Rosa Close to discuss the recent changes to the planning application of the St Mary's housing development. The Parish Council were not made aware of these changes to the footpath which has now been moved to access Rosa Close. Councillor Roper was not happy with the conduct of things and had asked for the application to be deferred to see if a settlement could be reached.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from S Rudling, and K Vincent, and P Lumb

2. DECLARATIONS OF INTEREST

None

3. CO –OPTION OF PARISH COUNCILLOR

Two vacancies exists, no applications were received.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on the 6th November 2018 were agreed by the Council and signed by the Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

None

6. FINANCE

6.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 4th December 2018. It was noted as a reminder that all invoices must be agreed and signed off at the Parish meeting prior to payment with the exception of direct debits.

6.2 Bank Reconciliation as of 30th November was noted and payments approved Councillors agreed Clerk's and village keeper salary payment for December 2018, Clerk to agree January 2019 salary payments at next parish meeting.

6.3 Budget sheet for 2019/20 along with notes was circulated to councillors prior to this meeting, hard copies were also provided. It was agreed to keep the precept the same as last year at £88,000. Proposed by Councillor D Self, seconded by Councillor V Barrell all agreed.

6.4 It was agreed to provide Spixworth British Legion Group with a donation of £100. Proposed by Councillor S Holland, seconded by Councillor D Self all agreed.

6.5 Additional payment was agreed for new work boots and litter picker for village keeper.

6.6 Quote for £385.00 plus vat to replace light on streetlight column number 182, located Cedar Avenue was agreed.

Approved payments for November 2018

Expenses for November 2018

30.11.2018	Cozens	Streetlight Maintenance for October	BACS	450.00
30.11.2018	1&1	Broadband	DD	9.59
30.11.2018	Garden Guardian	Grass Cutting	BACS	1008.00
30.11.2018	Broadland District Council	Dog & Litter Bins Aug-Oct 18 on weekly basis	BACS	1366.17
30.11.2018	BT	Office Telephone Bill	DD	253.68
30.11.2018	Richard Wenn Maintenance	Orchard Rd Wooden Posts	BACS	147.12

30.11.2018	Opus Energy	Office Electric	DD	41.53
30.11.2018	EON	Street Lighting	DD	911.81
30.11.2018	C Lake	Salary	BACS	1066.17
30.11.2018	C Chaney	Salary	BACS	289.11
29.11.2018	A Barnes	Salary	103165	12.74
30.11.2018	Spixworth V Hall	Room Hire Neighbourhood Plan	BACS	20.00
30.11.2018	St Peters Spixworth PCC	Donation for Churchyard Maintenance	BACS	1000.00
30.11.2018	HMRC	Tax & NI	BACS	243.02
30.11.2018	Norfolk Pension Fund	Superannuation	BACS	342.60

TOTAL=7161.54

Income for November 2018

9.11.18	St Peters Church	Photocopying	100050	26.00
19.11.18	Sue Holland	Photocopying	BACS	12.25
9.11.18	SVHMC	Monarch Alarms	BACS	152.00

TOTAL=£190.25

7. PLANNING MATTERS

7.1 The following Planning Applications were discussed by the Council:

20181900 96 Crostwick Lane, Spixworth-New Vehicular Access

20181762 Site 4, Norwich Airport, Amsterdam Way-Various of conditions 1,2,3,4,5,6,11,13,20 and 25 of planning permission 20161133 to allow up to 30,000sqm (GEA) of aviation related employment floor space and 65,035sqm (GEA) of general employment floor space in use height parameters and phasing plans.

20181874 2 Elizabeth Close, Spixworth-Single Storey Rear Extension

20181863 19 Christine Road, Spixworth-Single storey side and Rear Extension

7.2 Permissions and Refusals

The parish council objected to planning application 20181900, 96 Crostwick Lane for the following reasons:

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Chairman 8th January 2019

1. Proximity to the village sign, a lamppost and one of the road humps.
2. Currently a footpath entrance, but widening this to accommodate a vehicle would be tight for space.
3. Proximity to the Rosetta Road junction.

Mrs A Barnes provided feedback from the recent planning committee held at Broadland District Council.

Broadland District Council has approved the planning application 20171221 for 5 bungalows at St. Mary's Court with an access footpath through to Rosa Close. At the same time, they agreed that no enforcement action would be taken if the Easement Footpath across the playing field was not completed. The access gate through to the Playing Field would still be erected and the developer proposes that Spixworth Playing Field and Car Park remain the main access for the proposed allotments.

8. CORRESPONDENCE

1. Email from NCC to meet new leader
2. NALC Newsletter
3. NCC budget Consultation
4. Email from NCC Norwich western Link
5. Police Report
6. GNLP Regulation Consultation

9. HIGHWAYS MATTERS

9.1 Councillor 's Harkin-Perry and Self me with Norfolk County Council Highway Engineer Ben Rayner to look at projects that could be carried out in the village as part of the parish partnership bid. It was discussed and agreed to submit a bid to have another bus shelter in the village located on Ivy road near the bus lane. The parish council will be provided with more details on their bid later in the new year.

10. AMENITY MATTERS

10.1 The council discussed ideas for a memorial for past Councillor Jack Sadler. Clerk to add to next meeting agenda for further discussion.

11 NEIGHBOURHOOD PLANS

11.1 Steering group meeting was held on 21st November, Councillor S Vincent to circulate sustainability programme. Currently awaiting for a replacement photo of Grange farm then consultation can start.

Policy steering group meeting will be held next week. Pre submission of draft consultation will start in January.

12. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Parish Council Meeting is Tuesday 8th January 2019 at 7:30pm at Spixworth Village Hall, in room 84

12. ITEMS FOR NEXT AGENDA

There being no further business the Chairman closed the meeting at 10.11pm