

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
7:30 pm ON TUESDAY 6TH NOVEMBER 2018 AT SPIXWORTH VILLAGE HALL
ROOM 84**

PRESENT

COUNCILLORS: Mrs S Holland (Chairman)
Mr P Lumb (Vice Chairman)
Mr V. Barrell
Mr K Harkin-Perry
Mr D Self
Mr P Rowe
Mrs D Holdroyd
Mr S Vincent

CLERK: Mrs C Lake- Parish Clerk
Mr D Roper, County Councillor

Also in attendance was 1 member of the public

Reports and Parishioner's Question Time

Mr P Mills attended the Parish Council Meeting on behalf of the Spixworth and District British Legion. Mr Mills informed the council that he has recently succeeded in resurrecting the Spixworth and District branch of the Royal British Legion.

The group has started fundraising to purchase a new Standard; the old previous standard was given as a gift to St Peters Church and can no longer be used. Once the new standard has been procured it will then be dedicated at a service at St Peters Church.

Mr Mills has asked the Parish Council if they can provide a donation towards the new standard, Councillor Vincent advised of additional funding from Broadland District Council which is obtained from community grants. Councillor Rowe offered up a personal donation and Councillor Self offered support from another committee it belongs to.

Donations to be discussed at the next Parish Council meeting in December.

Councillor Dan Roper gave a report on the following:

Norfolk County Council- One more week to run on the Children Centres consultation.

There is a 4% increase on Council Tax.

Western Link public consultation to look at possible routes.

Councillor had a meeting with Mr D Allfrey of Norfolk County Council to discuss issues with NDR roundabouts. Changes have been made to Wroxham roundabout with only a 1 lane exit rather than 2, proposal to do the same to the North Walsham roundabout.

NCC are repairing signage and adding in more warning road markers to see if issues of queues are down to driver hesitation. D Roper feedback that the speed of traffic and size of roundabout doesn't help when indicating.

Broadland District Council- Handover period with the new chief executive

There is a 2nd stage call for new building sites, no additional ones for Spixworth

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from S Rudling, and K Vincent

2. DECLARATIONS OF INTEREST

None

3. CO –OPTION OF PARISH COUNCILLOR

Two vacancies exists, no applications were received.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on the 6th November 2018 were agreed by the Council and signed by the Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

None

6. FINANCE

6.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 6th November 2018.

6.2 Bank Reconciliation as of 31st October was noted
Payments approved by Councillors V Barrell and D Holdroyd

6.3 Budget sheet was not provided at this meeting as waiting confirmation date of next F&GP meeting to discuss budget for 2019/20

Councillors were asked to submit ideas on where money can be spent in the village prior to the next Parish Council Meeting.

Approved payments for October 2018**Expenses for November 2018**

HMRC	Tax & NI	BACS	259.02
Norfolk Pension Fund	Superannuation	BACS	342.60
Cozens	Instillation of rear deflector-Rosetta Rd	BACS	174.00
A Barnes	Salary	103164	12.74
C Chaney	Salary	BACS	313.10
C Lake	Salary	BACS	1065.97
Opus Energy	Office Electricity	DD	37.74
Viking Direct	Office Stationary	BACS	37.38
Cozens	Streetlight Maintenance for September	BACS	450.00
Siemens	Photocopier Lease Nov-Feb 19	BACS	196.15
1&1	Broadband	DD	9.59
EON	Street Lighting	DD	882.40
Mayday	Maintenance Support	BACS	15.06
V Barrell	Purchase of Bolts for Play Equipment	BACS	9.30
AVG	Anti Virus Subscription 2 years	DD	79.99
Garden Guardian	Grass Cutting	BACS	1008.00
Monarch	Fire Alarm Testing	BACS	182.40

Income for October 2018

SAPS	Container Hire	100049	75.00
SVHMC	Electricity Bill	BACS	1538.96
SVHMC	Electrical Work	BACS	120.00
SVHMC	Grd Maint Football	BACS	148.86
SVHMC	Grd Maint V Hall	BACS	223.96
SVHMC	Verge Cutting	BACS	27.06

7. PLANNING MATTERS

7.1 The following Planning Applications were discussed by the Council:

20181650-10 Godfrey Road, Spixworth, NR10 3NH

Rear extension and NNW Side Dormer.

20171221-Land adjacent St Mary's Care Home, North Walsham Rd

5 No Supported Retirement Bungalows and Revised Car Parking Layout

Councillors discussed new plan and on-going position of path, there is no change to the current 18 bungalows, but change for the 5 bungalows. Planning requirement different as not dependent on new proposed footpath.

Council to query with Broadland District Council as to why new plan does not show the original footpath for the 18 bungalows.

The Parish Council needs clarification on whether this is a change to the footpath location or an addition.

7.2 The Council agreed to object to Planning Application-20171221 due to the lack of information and incomplete plan provided by Broadland District Council, there is no footway access to the village and the 5 bungalows are isolated. Councillor Roper will call application into Committee.

8. CORRESPONDENCE

1. NCC email-Norfolk Children Centres
2. NALC Newsletters
3. Police Newsletters
4. BDC & South Norfolk Council CLP Workshops
5. SNAP meeting agenda

9. HIGHWAYS MATTERS

9.1 Councillor D Self is now working with the Spixworth Community Speed Watch Group and taken on the erecting and recording of data from the SAM2 camera. Councillor Self to notify Clerk when camera is moved to another location. The council would like to thank Councillor V Barrell for all his support and hard work with the SAM 2 camera and Councillor S Vincent for assisting.

9.2 Report received from Cozens Street Lighting showed that there were 14 streetlights in need of straightening and re concreting. Councillor D Self and V Barrell requested to look at the columns first before committing to repair works. Clerk to provide list of where lampposts are located.

It was agreed that the upgrade to LED lights for all streetlight columns is added to the budget for review in 2019/20.

9.3 The Council discussed the uncut area located in front of 20 Orchard Road, it was believed that the grassed area belongs to Broadland District Council after discovering a hidden sign on the fence for no dog fouling. Clerk to investigate further.

9.4 Councillor D Self and Councillor K Harkin-Perry will meet with Norfolk County Council Highways Engineer, Mr Ben Rayner to discuss projects that can be carried out in Spixworth in relation to the Parish Partnership Bid.

10. AMENITY MATTERS

10.1 It was agreed for the clerk to purchase 2 new notice boards, located on Ivy Road and Crostwick Lane, proposed by Councillor S Holland and seconded by Councillor V Barrell. Funds to be used from earmarked reserves (parish projects)

10.2 Clerk is awaiting a response from Hopkins Home and Broadland District Council regarding the repair work to the gate and re planting of trees before the Parish can officially take ownership of the amenity land on Crostwick Lane.

10.3 The Council discussed quotes for the CCTV upgrade at the Village Hall. Councillor S Vincent feels that the Village hall should cover the cost for the upgrade. Councillor S Holland advised that the Parish Council as Trustee should provide a donation towards the cost. It was agreed that the matter needs to be discussed further at the next Trustee meeting and that the Village Hall manager is to put the request in writing to the Trustee.

10.4 The gate bracket for Greg's Meadow located on Ivy Road/Cedar Avenue end to be repaired.

11 NEIGHBOURHOOD PLANS

11.1 The last steering group meeting was around policy and drafting stage. The group identified policies to forward into plan.

Next stage of plan is pre submission of document to start consultation for 6 weeks. Budget on track.

12. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Parish Council Meeting is Tuesday 4th December 2018 at 7:30pm at Spixworth Village Hall, in room 89

12. ITEMS FOR NEXT AGENDA

There being no further business the Chairman closed the meeting at 9:30pm