

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT  
7:30 pm ON TUESDAY 5<sup>th</sup> JUNE 2018 AT SPIXWORTH VILLAGE HALL ROOM**

**89**

**PRESENT**

COUNCILLORS: Mrs S Holland  
Mr P Lumb (Vice Chairman)  
Mr V. Barrell  
Mr K Harkin-Perry  
Mrs D Holdroyd  
Mr D Self  
Mr P Rowe

CLERK: Mrs C Lake- Parish Clerk  
Mr D Roper, County Councillor

Also in attendance were 5 members of the public.

**Reports and Parishioner's Question Time**

Mr R Butler, Mr R Osborne and Ms M Heyes attended the Parish Council Meeting on behalf of the Bowls Club to object to no vehicles permitted to drive over the proposed footpath which is being laid across the Village Hall Playing Field grounds (This relates to the Clerks Well Development of dwellings on land adjacent to St. Mary's Care Home, North Walsham Rd, and Section 106).

The Chairman has advised Mr Butler that the Parish Council would look into his comments and keep the Bowls Club updated regarding the ongoing work to the footpath.

Nothing yet has been signed off or finalised.

Mr J Hancock attended the meeting to report about an issue with the dog bins on Gregs Meadow. He reported that the bins had not been emptied since 20<sup>th</sup> May 2018.

The Parish Council have been in contact with the contractor who empties the bins, it was reported that an overflow is being caused due to garden clippings being deposited into the bins. The Council and its contractor will be monitoring the situation.

It was reported that many of the NDR road signs have been knocked down, road markings are also already wearing from the road surface.

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Chairman 3<sup>rd</sup> July 2018

Councillor Dan Roper has raised the issue with Norfolk County Council; traffic monitoring is to be carried out.

Councillor Roper provided feedback from Norfolk County Council and Broadland District Council Meetings.

-Norfolk County Council: It was reported that Norfolk County Council are currently in a strange place at this present time. There has been a change in leadership; Cliff Jordan has resigned from the council with immediate effect, due to health problems. Councillor Andrew Proctor has been elected as his successor with Graham Plant as deputy to new council leader.

Funding for Transport of Education- A meeting was held to look at options to drop child at different drop of points rather than their home to save money.

DIY waste charges- It was reported that there is still confusion regarding what rubbish can be tipped for free at local recycling centres. It only affects DIY waste. Recycling centres will still take all household waste for free.

There was a plan to recite the recycling centre at Mile Cross, but new plans are being looked at for a new site.

The Cycle path has now been completed, but not the verge.

-Broadland District Council:

## **AGENDA**

### **1. TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received from S Vincent, K Vincent and S Rudling

### **2. DECLARATIONS OF INTEREST**

### **3. CO –OPTION OF PARISH COUNCILLOR**

### **4. MINUTES OF PREVIOUS MEETING**

The Minutes of the previous meeting held on the 1<sup>st</sup> May 2018 were agreed by the Council and signed by the Chairman as a true record. Proposed by P Lumb, seconded by D Holdroyd, all in favour.

### **5. MATTERS ARISING (NOT COVERED BY AGENDA)**

## 6. FINANCE

6.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 1<sup>st</sup> May 2018.

6.2 Bank Reconciliation as of 31<sup>st</sup> May was noted, balance to be agreed once a suitable system for reporting the accounts has been devised. Matter to be taken to the next Finance & General Purposes Committee for discussion.  
Payments approved by Councillors V Barrell and S Holland.

6.3 It was discussed and agreed to accept quote from Cozens street lighting to carry out a complete up to date inventory of all the streetlight columns in Spixworth and for each post to be assigned with a clear column number and the Parish Council contact details. Proposed by V Barrell, seconded by K Harkin-Perry all, in favour.

6.4 It was agreed to extend the annual grass cutting agreement with Norfolk County Council for the rest of the 2018 season.

6.5 The end of year accounts was agreed by the Council.

6.6 The chairman read out the internal auditors report and signed of the Annual Governance and Accountability Return Form 2017/18

### Approved payments for May 2018

NAME	DESCRIPTION	TOTAL COST £
GARDEN GUARDIAN	GROUND MAINTENANCE	1008.00 CHQ
OPUS	OFFICE ELECTRICITY	39.38 DD
1&1	INTERNET	9.59 DD
CLERK, LOCUM CLERK AND GROUNDSMAN SALARY	MAY SALARY	1756.56 BACS/CHQ
EON	STREET LIGHTING	882.40 DD
ABZAG	STAGE 3 CONSULTATION	660.00 BACS
NORFOLK PENSION FUND	MAY CONTRIBUTION	458.76 BACS
HMRC PAYE	TAX PAYMENT	467.65 BACS
NORSE	VILLAGE HALL GROUNDS MAINTENANCE	268.76 BACS
NORSE	FOOTBALL PITCH GROUNDS MAINTENANCE-(V HALL)	178.64 BACS
NORSE	VERGE GROUND MAINTENANCE-(V HALL)	32.47 BACS
TT JONES ELECTRICAL	COLUMN REPLACEMENT COL 626 BUXTON ROAD	1622.64 BACS
TT JONES ELECTRICAL	REMAINDER OF MARCH REPAIRS CARRIED OUT IN APRIL	140.26 BACS
NORSE	CLEANING PRODUCTS FOR VILLAGE HALL	38.66 BACS
SPIXWORTH VILLAGE HALL	PARISH COUNCIL OFFICE RENT	825.00 BACS
COLIN D KEYS	OFFICE REFURBISHMENT- ELECTRICAL WORKS	478.40 BACS
MR BRISTLES UK	OFFICE REFURBISHMENT- PAINTING AND DECORATING	753.00 BACS
PAULINE JAMES	INTERNAL AUDIT WORK	169.90 BACS

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BRITISH TELECOM	OFFICE PHONE BILL-QTRLY	208.74 DD
<b><u>Receipts for May 2018</u></b>		

NAME	DESCRIPTION	AMOUNT RECEIVED £
SAPS	CONTAINER HIRE (Apr-June)	75.00 CHQ

## 7. PLANNING MATTERS

7.1 The following Planning Applications were discussed by the Council:

**20180708 Land to North of Sprowston and Old Catton, Btwn Wroxham Road & St Faiths Road**

Reserved Matters Application for Phase One Strategic Infrastructure.

**20180724 16 Sydney Road, Spixworth, NR10 3PG**

Single Storey Front/Side Extension

**20180880 78 Park Road, Spixworth , NR10 3PJ**

Single Storey Front Extensions, Two Storey Side Extension & Garage Forward of Principal Elevation

7.2 No permissions or refusals were received for the above Planning applications

## 8. CORRESPONDENCE

8.1 Police News update-Email

8.2 Norfolk County Council –Cromer Roadshow invite-Email

8.3 Norfolk ALC Newsletter-Email

8.4 Norwich Western Link Public Consultation-Email

## 9. HIGHWAYS AND AMENITIES MATTERS

9.1 It was discussed and agreed for the clerk to obtain quotes for bollards to be installed on the Orchard Road cut through to stop the ongoing issues of vehicles going through.

9.2 It was discussed about the recent problem regarding dog bins overflowing on Gregs Meadow; the Council have requested that our contractor 'Scooper Dooper' provide photographic evidence with date and time along with a schedule of when the bins are to be emptied due to it being a serious health hazard. Council to review again next month.

9.3 David Ireson who is part of Spixworth Community Speed Watch group attended the meeting to provide an update on what they have been doing. There are 9 sites that the CSW group use to monitor traffic speed, but mainly monitor on Buxton Road where the traffic come from over the bridge and Church Road. David reported that the SAM 2 data that the Parish Council produces is really helpful. The group try to go out and monitor traffic an hour per week but they are really low on volunteers.

The local beat manager Andy Dye has proceedings against 25 drivers who have been prosecuted thanks to the work of the CWS group.

Clerk to look into obtaining permanent 'warning speed camera signs'

The SAM 2 camera has been temporarily erected on Crostwick lane by V Barrell and D Self to monitor traffic speeds; the results of this will be available in the next month or so.

D Self-reported that there have been more abandoned vehicles left on Chestnut Avenue and grassed area in Orchard Road. Clerk to contact Broadland District Council.

### **10 NEIGHBOURHOOD PLANS**

10. 1 No report received in absence of S Vincent and K Vincent.

### **11. TO AGREE THE DATE OF THE NEXT MEETING**

The date of the next Parish Council Meeting is Tuesday 3<sup>rd</sup> July at 7:30pm at Spixworth Village Hall, in room 84

### **12. ITEMS FOR NEXT AGENDA**

There being no further business the Chairman closed the meeting at 8.55pm

Chairman:

Date: 3.7.2018