

Spixworth Neighbourhood Plan

Minutes of the Steering Group Meeting

Date: Wednesday 28th March 2018
Time: 19:00 - 21:00
Location: Room 89, Spixworth Village Hall

Steering Group Members present:

Vince Barrell (VB)	Peter Holdroyd (PH)	Sally McColl (SM)
Mike Church (MC)	Hilary Ing (HI)	Karen Vincent (KV)
Paula Harkin-Perry (PHP)	Ron Ing (RI)	Shaun Vincent (SV)

No members of the public present.

Action By:

2 Apologies for absence

Apologies were received from Sue Holland (SH) and Laura Knight (LK).

3 Declarations of interest

No interests were declared.

4 Minutes of Meeting 31st January 2018

Sally McColl (SM) asked for her name to be corrected. Following the name correction the minutes were approved and signed as a true record.

5 Matters Arising

Swift Towers: SM explained about 'swift towers' and 'swift bricks', how they could be included in developments and how they can be used to create habitats for swifts. Details to be circulated.

SV

Membership of Steering Group: Mike Church (MC) and Vince Barrell (VB) joined the Steering Group.

Website: The webpage on the Parish Council website was now up and running, more information would be added to the webpage as it was generated through the process.

Social Media: As SH and Shelley Rudling (SR) were not able to make this meeting it was agreed to carry forward the social media to the next meeting.

SH / SR

Community Event on 24th February 2018: 39 residents attended the event, with many new faces who hadn't been at the first event. Analysis and feedback will be reviewed at the next NPSG meeting.

SV

Front Cover Design: Paula Harkin-Perry (PHP) had previously suggested running a competition aimed at young children to design the front cover of the Spixworth Neighbourhood Plan, as this would be a way of getting the younger age group to engage possibly through the schools. PHP agreed to devise how this could be undertaken.

PHP

6 Sustainability Issues

Shaun Vincent (SV) explained about the sustainability issues, how they would form part of the Sustainability Appraisal (SA) Scoping Report. Six suggested sustainability issues were circulated and discussed along with the Broadland SA issues from the Joint Core Strategy (JCS).

The Data Set and Sustainability Issues Discussion Paper was reviewed with each of the charts discussed in detail. Data on house prices, life expectancy and house ownership for Spixworth to be circulated.

SV

Affordable housing was discussed. The recent Hopkins Homes development of 54 new homes was used as an example. 17 of the new homes were affordable homes with 6 going to people with 'local connections' under Broadland's Local Letting Policy, but not in perpetuity - only for the first let. A definition of the difference types of 'affordable homes' to be distributed.

SV

The new development adjacent to St. Mary's Care Home had no affordable units although an off-site contribution was being made to Broadland DC. The homes on this development were for people aged 55 and over, it is understood that the properties would have assistive technologies.

SM suggested adding a seventh sustainability issue relating to local employment – as there was very little in Spixworth. The Group agreed to add the SA Issue relating to local employment and to review the list and update the SA Issues with any additional items at the next NPSG meeting.

All

It was noted that a resident had raised Community Transport as an alternative method of residents getting around and also as a way of building community spirit. VB shared that he sometimes drives residents to hospital and Peter Holdroyd (PH) said that he would be willing to participate in a scheme. It was recognised that there were difficulties that would need to be addressed, such as insurance, payment for petrol, safety checks. Karen Vincent (KV) advised that this item was going to be discussed by the Parish Council at their next meeting.

7 Policy Writing

SV explained how the policies in the Neighbourhood Plan would become the elements against which future planning applications would be judged. Highlighting that there may be areas that would not be appropriate to become policies, these could be detailed in the Neighbourhood Plan as 'projects'.

The policies would be based on the comments from residents on the statements presented at the last community event. The feedback from the event will be reviewed at the next Steering Group meeting.

A guide "Writing Planning Policies" by Tony Burton was circulated and discussed. SV suggested having a workshop on policy writing and PH proposed and the Group agreed that this should happen in the Steering Group meeting after the next one (as the community feedback will be received at the next meeting).

It was also suggested that an overview of the planning framework, planning terms and a glossary maybe useful as a reference.

SV

8 Next Meeting:

19:00 on Wednesday 9th May 2018 in Spixworth Village Hall.

9 Any Other Business

There being no further business, the meeting closed at 20:53.

Signed: _____ Date: _____

Name: _____