

**NOTICE OF MEETING and SUMMONS TO ATTEND**

A Parish Council meeting will be held on Tuesday 7 March  
at 7.30 pm in Spixworth Village Hall in room 84

*Becky C Buck*

Clerk to the Parish Council

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**Proceedings will commence with 10 minutes public speaking time and to receive reports from the Police, County Councillor and District Councillors. The Parish Council meeting will thereafter commence at 7.45pm prompt.**

AGENDA

1. WELCOME & APOLOGIES FOR ABSENCE  
*To consider apologies for absence received*
2. DECLARATIONS OF INTEREST  
*To receive Declarations of Interest under the Code of Conduct 2012*
3. MINUTES OF PREVIOUS MEETING<sup>i</sup>  
*To confirm the minutes of the full Council meeting held 7 February 2017*
4. MATTERS ARISING (NOT COVERED BY AGENDA)<sup>ii</sup>
  - 4.1 Clerks report to be tabled
5. FINANCE<sup>iii</sup>
  - 5.1 To note Balances; to approve Payments as per tabled schedule till 1 March '17
  - 5.2 To note bank reconciliation as at 1 March 2017
  - 5.3 To approve purchase of black matting for Greg's Meadow
    - 5.3.1 To approve Garden Guardian's quote of £40 for installing black matting.
  - 5.4 Any Other Financial Matters (for information only)
6. NEIGHBOURHOOD PLANS<sup>iv</sup>
  - 6.1 To review the specification for consultants
  - 6.2 To discuss and decide on whom to invite to tender
  - 6.3 To discuss and decide on Neighbourhood area.
  - 6.4 To receive volunteers for planning networking day
7. SPIXWORTH SOCIAL CLUB<sup>v</sup>
  - 7.1 To discuss and decide on proposal made by Spixworth Social Club

8. CORRESPONDENCE & REPORT OF MEETING(S) ATTENDED<sup>vi</sup>

*8.1 List of Received attached*

*8.2 To discuss and decide on proposal from Broadland District Council regarding smoking on playgrounds*

9. PLANNING MATTERS

*9.1. To discuss and decide on any planning application received.*

*9.2 Permissions and Enforcement Matters*

*9.3 Any Other Planning Matters (for information only)*

10. HIGHWAYS MATTERS<sup>vii</sup>

*10.1 To confirm the minutes of the meeting held 14 February 2017*

*10.2 Any Other Highways Matters (for information only)*

11. AMENITIES MATTERS

*11.1 To review guidance from Zurich Insurance regarding playground inspections*

*11.1.1 To discuss and decide in frequency of playground inspections*

*11.1.2 To receive volunteers for playground inspections*

*11.1.3 To discuss and decide on training for playgrounds.*

*11.2 Any Other Amenities Matters (for information only)*

12. PERSONNEL COMMITTEE<sup>viii</sup>

*12.1 To discuss and decide the terms of reference.*

13. AOB (FOR INFORMATION ONLY)

*Spixworth Village Hall Management Committee meeting 14 March 2017*

*Finance & General Purposes Committee meeting 21 March 2017*

*Trustee meeting 28 March 2017*

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<sup>i</sup> White

<sup>ii</sup> Red

<sup>iii</sup> Pink

<sup>iv</sup> Blue

<sup>v</sup> Yellow

<sup>vi</sup> Green

<sup>vii</sup> Purple

<sup>viii</sup> White