

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
7.30pm on TUESDAY 3 JANUARY 2017 at SPIXWORTH VILLAGE HALL**

PRESENT

COUNCILLORS: Mr M. Baggaley (Chairman)
Mrs S. Holland (Vice-Chairman)
Mr V. Barrell Mrs J. Kidd
Mrs D. Holdroyd Mr J. Sadler
Mr J. Tibbenham Mrs S. Rudling

CLERK: Mrs R. Buck

THE CHAIRMAN welcomed everyone to the meeting.

REPORTS FROM DISTRICT / COUNTY COUNCILLORS

Councillor Roper sent his apologies, there was nothing to report.

POLICE MATTERS

There was no report from the Police.

AGENDA

1. APOLOGIES were accepted from Mrs K. Vincent, Mr S. Vincent and Mrs R. Leighton

2. DECLARATIONS OF INTEREST

Councillor Sadler: as a member of Broadland Standards Committee; Chairman of the Norwich Airport Consultative Committee; a personal interest in any matter relating to the Code of Conduct or the bodies stated. The Vice-President of Norfolk ALC.

Councillor S. Rudling as Village Hall manager

3. THE MINUTES of the previous meeting held on 29 November 2017 which had been circulated, were agreed, and signed by the Chairman as a true record with the following amendments.

Page 2: Item 3. Amend Vice-Chair to 'Vice- President'.

Page 3: Item 7.4. Remove xxxxx and replace with 'Councillor Barrell reported that the fences around the Hopkins Homes open space had been completed'.

4. MATTERS ARISING

The Clerk's report was noted.

It was noted there was no more information at this time regarding the 'Call for Sites' that Broadland District Council had recently undertaken.

5. FINANCE

5.1 Balances were noted.

Cheques and Payments detailed on the attached schedule and totalling £6,994.14 were authorised for payment.

5.2 The bank reconciliation for January was noted.

5.3 The Internal Audit report was noted.

5.4 How the Church grant was broken down was noted.

5.5 A grant for £1000 was approved. The Council discussed the statutory obligation of financially supporting the churchyard the Parish Council has.

5.6 There were no other financial matters to discuss

6. FINANCE AND GENERAL PURPOSES

6.1 The minutes of the previous meeting held on 7 December 2016 which had been circulated, were agreed, and signed by the Chairman as a true record

7. BUDGET & PRECEPT 2017/18

7.1 The draft budget (attached) was proposed by Jack Sadler and seconded by Vince Barrell and approved by Council.

7.2 A precept level of £88,000 was proposed by Jack Sadler and seconded by Shelley Rudling and approved by the Council.

8. CORRESPONDENCE AND REPORT OF MEETING(S) ATTENDED

8.1 Correspondence List

A list of the correspondence received had been circulated, and was updated at the meeting; all items were available from the Clerk. A list is attached to the signed copy of these minutes.

8.2 Consultations / Invitations

8.2.1 The 'Notification of single issue silica sand review of the minerals site allocations DPD documents for inspection' was noted by the Council.

8.2.2 The LAIS1395 notice from Norfolk Association of Local Councils was noted, the Parish Council had no further comment to make.

8.2.3 It was proposed by Councillor Holland that we did not support the alliance with CPRE against additional housing targets; this was agreed by Council.

9. PLANNING MATTERS

9.1 Planning Committee

9.1.1 The minutes of the Committee meeting held on 29 November 2016 were RATIFIED.

9.1.2 The Chairman of the Planning Committee gave a verbal report of the Committee meeting held immediately prior to the Council meeting; the meeting agreed the recommended responses on applications.

9.2 Permissions & Enforcement Matters

The Clerk gave an updated report; there were no cases ongoing and one case had been closed.

9.3 Councillor Sadler reported there was an article referring to old barns being converted into properties in Beeston St Mary which he felt Spixworth as a neighbouring parish the Council may be asked for comments.

10. HIGHWAYS

10.1 Councillor Barrell reported the footpath on Buxton road from Longe Arms to Park road was in a poor condition with pot holes and missing parts. Clerk to email Highways.

Councillor Holdroyd reported Russell Avenue over the hill down to Greg's Meadow was also in a poor condition, Clerk to report to Highways.

Councillor Tibbenham reported the gulleys were still blocked, Clerk to report to Highways.

It was agreed that Councillor Barrell would take responsibility of the SAM2 and battery/ location changes would take place on a Thursday or Friday. Clerk to email the Councillors at the beginning of the week seeking a volunteer to assist Councillor Barrell.

10.2 Councillor Sadler reported the cycle path on Buxton road was in poor condition resulting in more cyclists using the road instead. Some of the problem is NDR construction traffic parking over the pathway and leaving debris on the road. It was noted the milestone had been removed.

Councillor Sadler also mentioned the cars parked the wrong way against oncoming traffic in 30mph zones. To be reported to PSCO Moore for monitoring.

11. AMENITIES MATTERS

11.1 Councillor Baggaley reported there is a clash with the Norfolk Constabulary community engagement meeting and Amenities. It was agreed that the Amenities committee meeting will be moved to Wednesday evening at 6pm.

Councillor Barrell informed the Parish Council of the issues parishioners were having with First Bus. The Parish Council agreed to invite a First Bus representative to a council meeting, the meeting is to start at 7pm. Also request the timetable be moved to the bus shelter from its current location.

12. NORWICH INTERNATIONAL AIRPORT

12.1 The minutes from Norwich International Airport were noted.

13. AOB

The Parish Council were reminded Richard Squires was coming to meet them at 7pm on Wednesday 11th January.