

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
7.30pm on TUESDAY 6 September 2016 at SPIXWORTH VILLAGE HALL**

PRESENT

COUNCILLORS: Mr M Baggaley (Chairman)
Mrs S. Holland (Vice-Chairman)
Mr J. Sadler Mr V. Barrell Ms R. Leighton
Mrs J. Kidd Mrs D. Holdroyd Mr M. Palmer
Mr J. Tibbenham Mr S. Rudling Mrs K. Vincent
Mr S. Vincent

PUBLIC: Mrs Tibbenham
CLERK: Mrs R. Buck

THE CHAIRMAN welcomed everyone to the meeting.

POLICE MATTERS

Crime Statistics

The figures for July were noted; 20 calls had been taken by the Control Room from/regarding the parish, and 3 crimes had been logged.

Safer Neighbourhood Team Report

PCSO Moore sent her apologies she gave the Clerk a written report. PCSO Moore conducted 2 surgeries at the CO-OP store, community issues and advice was given. She contacted the road policing department requesting patrols and speed monitoring for Buxton Road near St Peters Church in response to concerns raised for the safety of horses and their riders following a near miss.

School areas are being patrolled to monitor parking and she looks forward to engaging with both schools for the cycling proficiency sessions.

She reiterated the message regarding security of outbuildings, fuel stores and cycles and gardening equipment.

REPORTS FROM DISTRICT / COUNTY COUNCILLORS

Councillor Roper sent his apologies and provided a written report.

The devolution consultation has closed. There seems to be a positive response to the consultation but there is disquiet about whether there was bias in the consultation questions.

There is an NDR forum at county hall next Wednesday. I have requested a list of learning points from the closure of Buxton Road from Highways to try to put in place some lessons for the subsequent closures for the tie ins.

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Chairman (date)

I have had very similar conversations with Nigel Harries at Broadland as Becky re the frustration with and inaction of Hopkins re the recreation land. I am sure we all agree that action is long overdue.

NCC hazardous waste amnesty is on at Mayton Wood recycling centre On 17th & 18th September.

One piece of good news from Broadland is that funding of the handyman scheme has been assured on a year in year basis.

PUBLIC SPEAKING SESSION

Mrs Tibbenham noted the predicament of the Social Club and asked if there was anything the Parish Council could do to assist. The Chairman provided a response.

AGENDA

1. There were no apologies, Councillors K Vincent and S Vincent advised they would be late to the meeting.

2. DECLARATIONS OF INTEREST

Councillor Sadler: as a member of Broadland Standards Committee; a Vice-President of Norfolk ALC; Chairman of the Norwich Airport Consultative Committee; a personal interest in any matter relating to the Code of Conduct or the bodies stated.

Councillor S. Vincent: as a District Council ward member for Plumstead and Broadland District Council Cabinet Portfolio Holder for Planning.

Councillor K. Vincent: as a District Council ward member for Old Catton and Sprowston West.

Councillor S. Rudling as Village Hall manager

3.

3.1 THE MINUTES of the previous meeting held on 2 August 2016, which had been circulated, were agreed, and signed by the Chairman as a true record with the following amendments

9.2 add in '*on Russell Avenue*'

10.1 add in '*Councillor Sadler requested to see ear marked reserves for Greg's Meadow pathways*'

12.1 add in '*had a stall at the fete*'

3.2 The anomaly in the payment schedule was noted, the total outgoing for August was £17,038.69.

4. MATTERS ARISING

The Clerks report was noted. Councillors requested more detail in future reports. It was noted that Councillor Palmer had signed the Declaration of Acceptance of Office.

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Chairman (date)

5. FINANCE

5.1 Balances were noted.

Cheques and Payments detailed on the attached schedule and totalling £7,569.04 were authorised for payment.

5.2 Councillors Baggaley and Holdroyd noted bank reconciliation.

5.3 The Budget Control Report was noted. The Clerk is to provide a general reserves figure.

5.4 £250 for CiLCA registration was approved.

5.5 The Council approved for all funds that exceed £75,000 to be placed in a new Reward Saver Post Office account with a 30 day notice period. Clerk to open the account. The Council approved the same signatories for the new account.

Councillors K Vincent and S Vincent joined the meeting at 8.12pm

5.6 The Council had further questions regarding a proposed internal auditor, Clerk to make further enquiries, postpone to Octobers meeting.

5.7 Additional training was not approved, Councillor Holland volunteered to assist with the website, Councillor Leighton volunteered to point the Clerk in the right direction regarding the domain name and website hosting but was unable to commit further at this time. Clerk to enquire after alternative phone and Broadband providers.

5.8 There were no other matters to discuss

6. FINANCE & GENERAL PURPOSES COMMITTEE

6.1 The minutes of the Committee meeting held on 17 August 2016 were postponed until October's meeting, the Clerk is to provide more detail under item 3. Councillor S. Vincent requested the CIL money anticipated for Spixworth be clarified; Clerk to contact Broadland District Council.

6.2 This was postponed until October's meeting.

7. PLANNING MATTERS

7.1 Planning Committee

7.1. The minutes of the Committee meeting held on 2 August 2016 were approved.

7.1. The Chairman of the Planning Committee gave a verbal report of the Committee meeting held immediately prior to the Council meeting; the meeting agreed the recommended responses on applications.

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Chairman (date)

7.3 Permissions & Enforcement Matters

The Clerk gave an updated report; there is 1 open case for Spixworth

8. CORRESPONDENCE AND REPORT OF MEETING(S) ATTENDED

8.1 Correspondence List

A list of the correspondence received had been circulated, and was updated at the meeting; all items were available from the Clerk. A list is attached to the signed copy of these minutes.

8.1.1 The Clerks attendance to Local Council Award Scheme conference was not approved.

8.1.2 Councillor Sadler asked the Clerk to inform NALC of his attendance to the conference as vice-chair of the Norfolk Association.

9. HIGHWAYS MATTERS

9.1 The minutes of the Committee meeting held on 31 August 2016 were approved with the following amendment.

4. Add in *'These are the recommendations'*

9.2 The recommendations made by the Highways committee were approved by Council.

9.3 As per the Highways recommendations, the Clerk is to contact Norfolk County Council to request a site visit to inspect the columns concerned, Councillor Barrell to attend. The Chairman thanked Councillor Barrell for the work his hard work.

9.4 There were no other matters to discuss.

10. AMENITIES MATTERS

10.1 The Chairman provided a verbal report regarding the land adjacent to Crostwick lane. Councillor Sadler had asked Peter Ward to meet with the Amenities committee to provide an expert opinion. The Clerk is to arrange an Amenities committee meeting.

10.2 There were no other Amenities matters.

11. COMMITTEES

The Council approved the following, Councillor Kidd to join the Amenities committee, Councillor Palmer to join the Highways and Amenities committee.

12. NORSE

The Council discussed the current contract with Norse and approved for Councillor Palmer to liaise with Norse on behalf of the Council. The Clerk will provide Councillor Palmer with the relevant information.

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Chairman (date)

13. NORWICH INTERNATIONAL AIRPORT

The Clerk advised the Council there had been a complaint regarding helicopter noise.

14. AOB

14.1 The Village Hall manager provided a verbal report regarding the fete.

14.2 The Chairman informed the Council that Sally Hoare from Broadland District Council will be attending to discuss how CIL money can benefit Spixworth.

With there being no other business the Chairman closed the meeting at 21.54

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Chairman (date)