

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT  
7.30pm on TUESDAY 5 July 2016 at SPIXWORTH VILLAGE HALL**

**PRESENT**

COUNCILLORS: Mr M. Baggaley (Chairman)  
Mrs S. Holland (Vice-Chairman)  
Mr J. Sadler                      Mrs J. Kidd  
Mr J. Tibbenham                Mr V. Barrell

District & County Councillor D. Roper

PUBLIC:                      Mr Richardson, Mrs Tibbenham  
CLERK:                      Mrs R. Buck

**THE CHAIRMAN** welcomed everyone to the meeting.

**POLICE MATTERS**

**Crime Statistics**

The figures for July were noted; 22 calls had been taken by the Control Room from/regarding the parish, and 4 crimes had been logged.

**Safer Neighbourhood Team Report**

PCSO Moore sent her apologies she gave the Clerk a verbal report. PCSO Moore conducted a surgery on 18th June at the CO-OP store, community issues and advice was given. School areas continue to be patrolled and stranger danger sessions were given to Years 3 & 4 at Woodland View School.

She reiterated the message regarding security of outbuildings, fuel stores and cycles.

Next SNAP meeting is on 6<sup>th</sup> July at The Diamond Centre.

Next surgery is on Friday 29<sup>th</sup> July 10-11am.

**PUBLIC SPEAKING SESSION**

Mr Richardson from 87 Godfrey Road wanted to ask for guidance surrounding flooding that occurs from the private land adjacent to his property. He informed the Council that he is satisfied with work to negate the flooding thus far but would like to know if there is a more permanent solution moving forward. Clerk will write to the land owner and make enquiries on Mr Richardson's behalf.

**AGENDA**

**1. APOLOGIES** were accepted from Councillor Rudling, Councillor K. Vincent, Councillor S. Vincent, Councillor Leighton and Councillor Holdroyd, Councillor Macdonald.

## 2. DECLARATIONS OF INTEREST

Councillor Sadler: as a member of Broadland Standards Committee; Chairman of the Norwich Airport Consultative Committee; a personal interest in any matter relating to the Code of Conduct or the bodies stated. The acting Vice-President of Norfolk ALC.

**3. THE MINUTES** of the previous meeting held on 7 June 2016 which had been circulated, were agreed, and signed by the Chairman as a true record.

## 4. MATTERS ARISING

The Clerk provided a report to the Parish Council.

It was reported that foliage on a speed sign on Buxton road needs cutting back, Clerk to report. It was asked if the Parish Council could claim compensation regarding the land adjacent to Crostwick Lane, Clerk to enquire. Councillor Barrell was asked if he could take a photo of the mile stone on Quaker lane.

Councillor Kidd signed her Declaration of Office in the presence of the Clerk prior to the start of the meeting.

It was noted that Councillor Macdonald has resigned from the Parish Council, the Chairman extended his thanks, Clerk to contact Broadland District Council.

## 5. FINANCE

**5.1 Balances** were noted.

**Cheques and Payments** detailed on the attached schedule and totalling £5003.60 were authorised for payment..

**5.2** Councillors Baggaley and Councillor Holland confirmed bank reconciliation up to 5 July 2016.

**5.3** VAT training for the Clerk was approved.

**5.4** New Councillor training was approved for Councillors Kidd, Councillor Tibbenham and Councillor Leighton and vacant position.

**5.5** The budget control report was noted, there were no questions

**5.6** The Clerk was asked to contact TT Jones for some further information regarding the Clean and Defect list.

**5.7.** An extra £1000 was approved to be loaned as part of the existing agreement to the Social Club.

**5.8** There were no other financial matters to discuss

## **6. RISK ASSESSMENT**

The Parish Council adopted the Risk Assessment schedule for 2016/17.

## **7. PLANNING MATTERS**

### **7.1 Planning Committee**

**7.1.1** The minutes of the Committee meeting held on 7 June 2016 was RATIFIED.

**7.1.2** The Chairman informed the Parish Council that the meeting had been cancelled as it was not quorate.

*Councillor Roper arrived at the meeting at 8.39*

### **7.2 Permissions & Enforcement Matters**

The Clerk gave an updated report; four cases were ongoing in Spixworth, and one case had been closed

*Mrs Tibbenham left the meeting at 8.45*

**7.3** The Parish Council accepted the latest drawing regarding the proposed development on the land adjacent to St Marys Care Home. The Councillors unanimously agreed to follow the advice from NPLaw regarding the S106 wording surrounding the pathway.

**7.4** There were no other planning matters to discuss.

## **8. CORRESPONDENCE AND REPORT OF MEETING(S) ATTENDED**

### **8.1 Correspondence List**

A list of the correspondence received had been circulated, and was updated at the meeting; all items were available from the Clerk. A list is attached to the signed copy of these minutes.

### **8.2 Consultations / Invitations**

There were no consultations or invitations received.

## **9. HIGHWAYS MATTERS**

**9.1** A location on Arthurton Road was approved for a notice board

**9.2** Councillor Barrell reported the Chevrons on Church Lane were overgrown. Concern was raised as to whether the VAS sign on Buxton Road was working.

**9.3** The Clerk reported that there is Parish Partnership scheme operating, a Highways meeting will be arranged to discuss it further. Councillor Sadler mentioned the heavy traffic using Crostwick Lane.

## **10. AMENITIES MATTERS**

**10.1** The minutes of the previous meeting held on 28 June 2016 which had been circulated, were agreed, and signed by the Chairman as a true record. The recommendations were not approved by the Parish Council as further clarification needs to be sought regarding who is responsible for the land the trees are situated on. Clerk to contact NPLaw.

**10.2** The Clerk has made enquiries regarding quotations for getting the paths resurfaced.

**10.3** There were no other amenity matters to discuss

## **11. NEIGHBOURHOOD PLANS**

This was deferred until October.

## **12. AOB**

Councillor Sadler advised the Parish Council that he will be circulating minutes from the airport.

*The Chairman closed the meeting to receive a report from Councillor Dan Roper*

## **REPORTS FROM DISTRICT / COUNTY COUNCILLORS**

### **District**

NDR – There will be temporary lights on the Cromer road for 2 weeks next Monday operating 7pm-7am only. Holly Lane will be closing for 1 month however Drayton Lane will be reopening during this time.

### **Broadland**

Broadland High bus will be changing in September; all parents will be written to.

Devolution – Both Broadland District Council and Norfolk County Council have passed devolution, however neighbouring district councils haven't therefore it is likely the Secretary of State will ask for public consultation with the outcome being in October.

*With there being no further business the Chairman closed the meeting at 9.47pm.*