

NOTICE OF MEETING and SUMMONS TO ATTEND

A Parish Council meeting will be held on Tuesday 6 September 2016
at 7.30 pm in Spixworth Village Hall.

BeckyCBuck

Clerk to the Parish Council

Proceedings will commence with 10 minutes public speaking time and to receive reports from the Police, County Councillor and District Councillors. The Parish Council meeting will thereafter commence at 7.45pm prompt.

AGENDA

1. WELCOME & APOLOGIES FOR ABSENCE
To consider apologies for absence received
2. DECLARATIONS OF INTEREST
To receive Declarations of Interest under the Code of Conduct 2012
3. MINUTES OF PREVIOUS MEETING
 - 3.1 *To confirm the minutes of the full Council meeting held 2 August 2016*
 - 3.2 *To note anomaly in payment schedule attached to minutes of 2 August 2016*
4. MATTERS ARISING (NOT COVERED BY AGENDA)
Clerks report
5. FINANCE
 - 5.1 *To note Balances; to approve Payments as per tabled schedule till 6th September*
 - 5.2 *To note bank reconciliation as at 6 September 2016*
 - 5.3 *To note quarterly Budget Control Report*
 - 5.4 *To approve £250 for CiLCA registration*
 - 5.5 *To approve transfer of funds to a savings account.*
 - 5.6 *To approve the Internal Auditor for 2016/17*
 - 5.7 *To approve £160 for Clerk training and Office IT and website.*
 - 5.8 *Any Other Financial Matters (for information only)*
6. FINANCE & GENERAL PURPOSES COMMITTEE
 - 6.1 *To confirm the minutes of the Finance & General Purposes Committee meeting held 17 August 2016.*
 - 6.2 *To approve virements as identified by Finance & General Purposes Committee*

7. PLANNING MATTERS

- 7.1 To confirm the minutes of the planning meeting held 2 August 2016.*
- 7.2 To receive a verbal report of the Planning Committee meeting held immediately prior to the full Council meeting and ratify the recommendations*
- 7.3 Permissions and Enforcement Matters*
- 7.4 Any Other Planning Matters (for information only)*

8. CORRESPONDENCE & REPORT OF MEETING(S) ATTENDED

- 8.1 List of Received attached, to be updated at meeting*
- 8.1.1 To approve Clerk's attendance to Local Council Award Scheme conference as per NALC newsletter.*
- 8.1.2 To approve attendance to the NALC conference in November.*

9. HIGHWAYS MATTERS

- 9.1 To confirm the minutes of the Highways meeting held 31 August 2016.*
- 9.2 To approve recommendations from the Highways meeting held 31 August 2016*
- 9.3 To review information from TT Jones regarding Clean and Inspect list and approve any work.*
- 9.4 Any Other Highways Matters (for information only)*

10. AMENITIES MATTERS

- 10.1 To receive update on Hopkins Homes land*
- 10.2 Any Other Amenities Matters (for information only)*

11. COMMITTEES

- 11.1 To review Committee members and co-opt where necessary.*

12. NORSE

- 12.1 To approve a course of action.*

13. NORWICH INTERNATIONAL AIRPORT

- 13.1 Airport matters raised at the meeting (for information only)*

14. AOB (FOR INFORMATION ONLY)

- Sally Hoare from Broadland District Council will be attending Octobers meeting to discuss Community Infrastructure Levy (CIL).*