

01/09/15

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
7.30pm on TUESDAY 1 SEPTEMBER 2015 at SPIXWORTH VILLAGE HALL**

PRESENT

COUNCILLORS: Mr J. Sadler (Chairman)
 Mrs D. Holdroyd (Vice-Chairman)
 Mr M. Baggaley Mr V. Barrell
 Mrs S. Holland Mr S. Vincent
 Mrs S. Rudling Mrs N. Dalzell
 Mr S. Wilkinson Miss A. Cassam
 District & County Councillor D. Roper

PUBLIC 25 members of the Public

CLERK: Mrs R. Buck

THE CHAIRMAN welcomed everyone to the meeting.

A note of the items raised in the Public Speaking session is attached to the signed copy of these minutes.

Members of the public left the meeting at 9pm.

1. APOLOGIES were accepted from Mr S. Macdonald, District Councillor B. Kular, Mrs K. Vincent and PCSO Moore

2. DECLARATIONS OF INTEREST

Councillor Sadler: as a member of Broadland Standards Committee; a Vice-President of Norfolk ALC; Chairman of the Norwich Airport Consultative Committee; a personal interest in any matter relating to the Code of Conduct or the bodies stated.

Councillor S. Vincent: as a District Council ward member for Plumstead and Broadland District Council Cabinet Portfolio Holder for Planning.

Councillor S Rudling as Spixworth Village Hall manager.

3. POLICE MATTERS

3.1 Crime Statistics

The figures for August had been circulated; 23 calls had been taken by the Control Room from/regarding the parish, and 9 crimes had been logged.

3.1 Safer Neighbourhood Team Report

A surgery was conducted at Co-op store on Tuesday 25th August where a variety of issues were discussed and advice given as required. Patrols around the school continue to address inconsiderate parking which continues to be a SNAP priority.

Next surgery is 12 September 2015, 11am-12pm at the Co-op.

She reiterated the message regarding security of outbuildings, fuel stores and cycles.

4. PLANNING MATTERS

4.1 Planning Committee

4.1.1 The minutes of the Committee meeting held on 25 August 2015 were RATIFIED and signed as a true copy by the Chairman of Planning

4.1.2 The Chairman of the Planning Committee gave a verbal report of the Committee meeting held immediately prior to the Council meeting; the meeting agreed the recommended responses on applications.

4.2 Permissions and Enforcement matters

There were no matters to consider

4.3 Any other Planning Matters

Following a discussion on the land adjacent to Crostwick Lane the Parish Council approved the Clerk to email Nigel Harriss for a progress update.

It was agreed that Councillor Roper would ask that planning application 20150991 would go before planning committee.

Councillor Roper left at 9.40pm.

5. THE MINUTES of the previous meeting held on June 2, July & August 4 2015, which had been circulated, were agreed, and signed by the Chairman as a true record.

6. MATTERS ARISING

6.1 It was approved that the confidential minute being held at Norfolk County Council be opened to public inspection.

7. FINANCE

7.1 The minutes of the Committee meeting held on 3 July 2015 were RATIFIED and signed as a true copy by the Chairman. The Finance & General Purposes Committee minutes of August 26 2015 were approved subject to the following amendment. 'The Financial Regulations appendix is updated to reflect the change of signatories.'

7.2 Balances were noted.

Cheques and Payments detailed on the attached schedule and totaling £6,579.62 were authorised for payment. A signed copy is attached to these minutes.

Councillor Vincent left the meeting at 10pm

7.3 Applications for Financial Assistance

7.3.1 The Parish Council agreed to postpone this item.

7.3.2 A donation of £370 to Spixworth Methodist Church was APPROVED.

7.4 To note Bank Reconciliation

This was postponed to a future meeting

7.5 To note Budget Control Report

This was postponed to a future meeting

7.6 Any other Financial Matters**7.6.1 External Auditor Fee**

The Clerk informed the Parish Council that there may be an extra charge applied due to original audit form needing to be corrected.

7.6.2 Insurance Cover Query

The Clerk informed the Parish Council regarding the need for additional insurance regarding the gym equipment and the bus shelter.

8. CORRESPONDENCE AND REPORT OF MEETING(S) ATTENDED**8.1 Correspondence List**

A list of the correspondence received had been circulated, and was updated at the meeting; all items were available from the Clerk. A list is attached to the signed copy of these minutes.

8.2 Consultations / Invitations

The Clerk informed the Parish Council of consultations from Broadland District Council and Old Catton.

Councillor Baggaley and Holland volunteered to attend planning training at Broadland District Council.

9. HIGHWAYS MATTERS**9.1 To arrange a Highways meeting**

This was postponed.

10. AMENITIES MATTERS

10.1 The minutes of the Committee meeting held on 28 July & 21 August 2015 were RATIFIED and signed as a true copy by the Chairman of Amenities

11. NORWICH INTERNATIONAL AIRPORT

11.1 Minutes of meeting held 3 August 2015 were circulated. The Parish Council noted the complaint of helicopter flights occurring over the village.

12. REPORTS FROM DISTRICT / COUNTY COUNCILLORS

Councillor Roper provided his report via email a copy of which is attached to these minutes.

13. AOB

It was confirmed that all Councillors can ask to move to next item of business if they wish once a 15 minute time period has elapsed.

There being no further business the Chairman closed the meeting at 11.25pm