

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT  
7.30pm on TUESDAY 2 June 2015 at SPIXWORTH VILLAGE HALL**

**PRESENT**

COUNCILLORS: Mr J. Sadler (Chairman)  
Mrs D. Holdroyd (Vice-Chairman)  
Mr M. Baggaley            Mr V. Barrell  
Mrs S. Holland            Mr S. Vincent  
Mrs S. Rudling            Mrs K. Vincent  
District & County Councillor D. Roper (8.30pm)

PUBLIC                      4 Members of the Public, Mervin Ward, Maintenance manager  
and Jane Evans, tactical manger from Anglian Water.

CLERK:                     Mrs R. Buck

**THE CHAIRMAN** welcomed everyone to the meeting.

There were no comments from the public.

**1. APOLOGIES** were accepted from Councillor Kular & PCSO Moore

**2. DECLARATIONS OF INTEREST**

Councillor Sadler: as a member of Broadland Standards Committee; a Vice-President of Norfolk ALC; Chairman of the Norwich Airport Consultative Committee; a personal interest in any matter relating to the Code of Conduct or the bodies stated.

Councillor S. Vincent: as a District Council ward member for Plumstead and Broadland District Council Cabinet Portfolio Holder for Planning.

Councillor K. Vincent: as a District Council ward member for Old Catton and Sprowston West.

**3. ANGLIAN WATER**

The Parish Council asked Anglian Water to provide more detail into why the pumping station on Church Lane has repeatedly failed, why the road has then be left littered with sewage, will future developments increase the pressure on the pumping station and what improvements do Anglian Water plan to make in order to minimise any further pumping failures.

Historically the pumping station failed due to the weather conditions however the equipment was upgraded in 2014 to prevent failings. The other cause of the station failing is due to the volume of solid waste. Anglian Water are managing this with a monthly clean and will be imminently starting a campaign to prevent solid waste from being put into the sewage system. Anglian Water is constantly reviewing the pumping station to ensure that it is fit for purpose.

Anglian Water has assured the Parish Council that any further incidents of flooding will be cleaned and disinfected. The pumping station has a high priority status.

Any future developments have to consult Anglian Water as part of the planning process. Developers have to work with Anglian Water. Anglian Water assured the Parish Council that the Buxton Road development will not feed Church Lane pumping station. Anglian Water will liaise with occupiers affected by the discharge and will manage and provide a cleansing service for residents.

*Representatives from Anglian Water left the meeting at 8.15pm.*

#### **4. POLICE MATTERS**

##### **4.1 Crime Statistics**

The figures for May had been circulated; 23 calls had been taken by the Control Room from/regarding the parish, and 9 crimes had been logged.

##### **4.1 Safer Neighbourhood Team Report**

PCSO Moore was unable to provide a report due to annual leave however she reiterated the message regarding security of outbuildings, fuel stores and cycles prior to leave commencing. The report was noted

**5. THE MINUTES** of the previous meeting held on 5 May and 12 May, which had been circulated, were agreed, and signed by the Chairman as a true record.

#### **6. MATTERS ARISING**

**6.1** The Clerk reported to Parish Council that the gym equipment at Greg's Meadow had a pictorial health and safety warning attached to every item.

**6.2** Councillor S Vincent and Councillor K Vincent signed their Declaration of Acceptance of Office in front of the Clerk prior to the meeting commencing.

#### **7. FINANCE**

**7.1 Balances** were noted.

**Cheques and Payments** detailed on the attached schedule and totalling £10,733.15 were authorised for payment.

##### **7.2 Applications for Financial Assistance**

There were no applications for financial assistance.

##### **7.3 To note bank reconciliation**

Chairman noted the bank reconciliation and reported to Council.

##### **7.4 To agree locum fee**

The Parish Council APPROVED the locum fee of £10 per hour for Mrs R Rose for the Clerks annual leave in August.

#### **8. PLANNING MATTERS**

**8.1.** The minutes of the Committee meeting held on 5 May 2015 were RATIFIED and signed by the Chairman as a true copy.

**8.2** The Vice-Chairman gave a verbal report of the planning applications received; 35 Trafford Way, single and rear extension and 77 Godfrey Road, front extension, Parish Council agreed to support the planning applications.

### **8.3 Permissions & Enforcement Matters**

The Clerk gave an updated report; four cases were ongoing in Spixworth, and one case had been closed

## **9. CORRESPONDENCE AND REPORT OF MEETING(S) ATTENDED**

### **9.1 Correspondence List**

A list of the correspondence received had been circulated, and was updated at the meeting; all items were available from the Clerk. A list is attached to the signed copy of these minutes.

### **9.2 Use of Social Media by the Parish Council**

The Parish Council APPROVED the use of Social Media via Facebook by the Clerk to promote Parish Council news.

### **9.3 Consultations / Invitations**

There had been no consultations or invitations received

## **10. HIGHWAYS MATTERS**

### **10.1 To agree TT Jones Clean & Inspect quotation.**

Parish Council APPROVED the clean & inspect quotation.

### **10.2 Maintenance matters update**

There were no matters to report

### **10.3 To suggest matters for Highway rangers**

The Parish Council provided matters for the Highway rangers visit. Available to be viewed in the Clerk's office.

### **10.4 Any other highway matters**

A report of sand spreading from the Quarry from the Haul road onto Church Lane. Clerk to report

## **11. AMENITIES MATTERS**

### **11.1 To discuss, report and agree parishioner's use of Greg's Meadow**

*Councillor Holdroyd declared an interest in this item.*

A verbal report was provided by the working party that visited Greg's Meadow on May 18 2015, photos were circulated by the Clerk to discuss encroachment onto Parish Council land. The Parish Council AGREED parishioners can have rear gate access to Greg's Meadow only. The Clerk to write to residents who, have back gate access to Greg's Meadow.

### **11.2 To authorise the purchase of a new bin**

Parish Council APPROVED a purchase of a new bin for Orchard Road playground.

### **11.3 Any other amenities matter**

A report of an abandoned bike at Orchard Road playground was provided. Clerk to arrange removal and would report to PCSO Moore.

## **12. NORWICH INTERNATIONAL AIRPORT**

The Chairman provided a verbal report of management changes at the airport. Minutes of the last meeting will be circulated when they become available.

## **13. REPORTS FROM DISTRICT / COUNTY COUNCILLORS**

### **13.1 District report**

Councillor Dan Roper reported that Broadland District Council following local elections had 17 new Councillors of which 43 were conservative, 4 from other parties. Committees are being reviewed which will mean there is more member involvement.

### **13.2 County Council report**

Councillor Dan Roper that the NDR had been passed today and is now open to Judicial appeal for the next 6 weeks. It's anticipated that work will commence towards the end of 2015. County Council is facing more budget cuts and as a result is in the process of reviewing all service areas.

## **14. AOB**

There is no any other business.

*The Chairman read the official statement closing the meeting to the public and press.*

## **15. Co-Option**

There were 5 candidates for 4 councillor vacancies. The Parish Council reviewed each candidate who had provided a short CV and covering letter stating an interest in being a Parish Councillor and a secret ballot was held. 4 candidates have been offered a place on the Parish Council.

There being no further business to discuss the meeting closed at 9.30pm