

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
8.00pm on TUESDAY 2 February 2016 at SPIXWORTH VILLAGE HALL**

PRESENT

COUNCILLORS: Mr M. Baggaley (Chairman)
Mrs D. Holdroyd (Vice-Chairman)
Mrs R. Leighton Mr V. Barrell
Mrs S. Holland Mr S. Vincent
Mrs S. Rudling Mr J. Sadler
Mr J. Tibbenham Mr S. Macdonald

District & County Councillor D. Roper

PUBLIC: 5 members of Public. 3 representatives from Norfolk County Council.

CLERK: Mrs R. Buck

THE CHAIRMAN welcomed everyone to the meeting.

David Alfrey, Mark Kemp and Quen Brogdale provided a presentation on how the NDR will affect the residents of Spixworth. Activity is currently low key this will enhance in mid-end March where work will commence.

Currently there is clearance work on Buxton Road; Quaker Lane and North Walsham road will see clearance work commencing week beginning 8 February and 15 February '16. There are no planned closures on Buxton Road until near the end of completion which is programmed for December 2016 where it is anticipated that 2/3 small closures will be required. The Parish Council will be consulted prior to the closures occurring. There will be a 2 way light system in place on Buxton road which will be manned.

All building work will be kept off site and it is intended that the majority of works vehicles will not be on the main roads however there will be an increase of work vehicles using North Walsham road and Buxton road as materials are delivered from Coltishall and the Quarry. Norfolk County Council reassured the Parish Council that Crostwick Lane is not to be used as a cut through. Norfolk County Council has asked for a sign to be placed on the North Walsham road advising of the 7.5 tonne weight limit.

There will be no further demolition of trees on Buxton Road.

Concern was raised regarding the predicted increase of traffic that the NDR is envisaged to bring to Crostwick Lane including the difficulty of the Crostwick Lane/North Walsham Road junction. Norfolk County Council advised that once all changes have been taken place they will monitor the volume of traffic again to ensure highway safety. The Parish Council ask that they give special consideration to the bus stop on North Walsham road that does not have a suitable pedestrian crossing.

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Chairman (date)

Exhibition for the NDR is on March 4th 3-7pm in Spixworth Village Hall.

Public session

A member of public expressed his dissatisfaction with the level of aircraft noise. The Parish Council instructed the Clerk to write a letter to the MP Keith Simpson.

REPORTS FROM DISTRICT / COUNTY COUNCILLORS

Councillor Roper informed that the gentlemen that had been sleeping rough in Spixworth had now left the site. Broadland District Council had reassured him that they had fulfilled all their statutory responsibilities.

Norfolk County Council was publicising the budget as of 0:01am 3 February '16. Public consultation was listened to leading to a 3.99% increase in Council Tax. The budget was fully agreed by the opposition party which is a change in process from previous years. Some budget highlights include: No fire stations or libraries will be closed, youth services are protected and an additional £1.5 million is being invested in highways. Full details are on the website.

POLICE MATTERS

Crime Statistics

The figures for January were noted; 34 calls had been taken by the Control Room from/regarding the parish, and 3 crimes had been logged.

Safer Neighbourhood Team Report

PCSO Moore reported that she had conducted a surgery on 14 January at the CO-OP store, community issues and advice was given. School areas continue to be patrolled and a message is to be placed in the School's newsletter asking for consideration to be given to others when parking. Road safety and cycle proficiency courses are being held at Woodland View School.

She visited Veolia and discussed with the contract manager the refuse Lorries on Crostwick Lane, he has agreed that where possible the drivers will take an alternative route, the same applies for the contract services company who collects sugar beet. HGV drivers using Crostwick Lane will continue to be approached and asked to use an alternative route.

She reiterated the message regarding security of outbuildings, fuel stores and cycles.

AGENDA

1. APOLOGIES were accepted from Miss A. Cassam, Mrs K. Vincent, PCSO Moore

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Chairman (date)

2. DECLARATIONS OF INTEREST

Councillor Sadler: as a member of Broadland Standards Committee; Chairman of the Norwich Airport Consultative Committee; a personal interest in any matter relating to the Code of Conduct or the bodies stated.

Councillor S. Vincent: as a District Council ward member for Plumstead and Broadland District Council Cabinet Portfolio Holder for Planning.

Councillor K. Vincent: as a District Council ward member for Old Catton and Sprowston West.

3. THE MINUTES of the previous meeting held on 5 January 2016 which had been circulated, were agreed, and signed by the Chairman as a true record.

Councillor Dan Roper left the meeting at 8.50pm

4. MATTERS ARISING

There were no matters arising to discuss.

5. TO CONFIRM THE CO-OPTIONS ON THE AMENITIES, FINANCE & GENERAL PURPOSES, PLANNING, HIGHWAYS AND VILLAGE HALL MANAGEMENT COMMITTEES AND ADVISORY GROUPS

Jack Sadler was co-opted to Highways, Rachel Leighton was co-opted to Village Hall Management Committee and John Tibbenham was co-opted to Amenities. All co-options were approved by unanimous vote.

6. AMENITIES MATTERS

6.1 The minutes of the previous meeting held on 7 January 2016 which had been circulated, were agreed, and signed by the Chairman as a true record.

6.2 There were no other matters to discuss

7. FINANCE

7.1 The minutes of the previous meeting held on 19 January 2016 which had been circulated, were agreed, and signed by the Chairman as a true record.

7.2 A proposal was made to purchase a container from Palhire Ltd totalling £1235.00 + VAT. This was seconded by Sue Holland.

7.3 Balances were noted.

Cheques and Payments detailed on the attached schedule and totalling £4557.87 were authorised for payment. Clerk to ensure AVG has correct payment details for 2017.

7.4 Mike Baggaley and Dee Holdroyd confirmed bank reconciliation for January 2016.

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Chairman (date)

7.5 Quotes were received from 2 companies. Shaun Vincent requested a third quotation, this was unanimously approved. To be discussed at March meeting.

7.6.1 Loan to Spixworth Village Hall was approved for £5300 at an interest rate of 2% to be paid back over 3 years at 12 quarterly instalments. This was proposed by Mike Baggaley and seconded by Sue Holland and passed by unanimous vote.

7.6.2 Loan to Spixworth Social Club was approved for a maximum of £5480 at an interest rate of 2% to be paid back over 3 years at 12 quarterly instalments. The loan money will be passed over on evidence of an invoice. This was proposed by Mike Baggaley and seconded by Sue Holland and passed by unanimous vote.

7.7 A resident on Margaret Dewing Close requested a Grit Bin. The Council decided against providing a bin.

7.8 Shaun Vincent requested a Budget Control Report prior to the next meeting.

8. TO RECEIVE THE MINUTES OF THE MEETING OF THE TRUSTEES OF SPIXWORTH VILLAGE HALL HELD ON 21 JANUARY 2016.

8.1 The minutes of the meeting held on 21 January 2016 which had been circulated, were agreed, and signed by the Chairman as a true record.

9. PLANNING MATTERS

9.1 The minutes of the Committee meeting held on 19 January 2016 circulated, were agreed, and signed by the Chairman as a true record.

9.2 The Clerk gave an updated report; two cases were ongoing in Spixworth, and one case had been closed

9.3 The Council decided to review the planning applications received at the next planning meeting.

9.4 The Chairman gave a report of his meeting with NPLaw regarding the amendments to S106 agreement for the land adjacent to St Mary's Care Home. NPLaw will prepare the S106 and send an amended draft through. Clerk to circulate once received.

9.5 The council noted the consultation for Broadland District Council CIL 123 list.

9.6 The Council notes the response from Anglian Water regarding the questions asked from 2 June 2015.

9.7 Vince Barrell requested a meeting with Hopkins Homes and Broadland District Council, Clerk to contact Broadland District Council in the first instance.

10. CORRESPONDENCE AND REPORT OF MEETING(S) ATTENDED

10.1 Correspondence List

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Chairman (date)

A list of the correspondence received had been circulated, and was updated at the meeting; all items were available from the Clerk. A list is attached to the signed copy of these minutes. The Council unanimously agreed not to hold a celebration for the Queen's 90th birthday.

10.2 The Council noted correspondence from Norfolk ALC

10.3 The Council noted correspondence from Community Action Norfolk

10.4 The Council noted correspondence from Fields in Trust

10.5 Mike Baggaley gave a report from the last SNAP meeting held 20 January.

11. HIGHWAYS MATTERS

11.1 Any other Highways matters

The Highway ranger will be visiting Spixworth 21 March. The Council identified work for the rangers to complete.

The 40 speed sign is missing on Buxton Road going toward Morrisons which identifies when the 30 speed restriction ends.

12. TO AGREE THE DRAFT NEWSLETTER MARCH 2016

The Council agreed the March newsletter and will ask the Village Keeper and the Village Hall caretaker to deliver.

The summer newsletter is to contain information regarding the bottle bank contract.

13. DATE OF NEXT MEETING

1 March 2016, 8pm in the Village Hall.

14. ITEMS FOR NEXT AGENDA

Filing Cabinet for Parish Council office

Locum arrangements for Clerks holiday absence 20/03/16-06/06/2016

2000 Cyclists are coming through the Spixworth on 21 August 2016.

With there being no further business the Chairman closed the meeting at 10.10pm.

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Chairman (date)