

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT  
7:30 pm ON TUESDAY 4<sup>th</sup> SEPTEMBER 2018 AT SPIXWORTH VILLAGE HALL  
ROOM 89**

**PRESENT**

COUNCILLORS: Mrs S Holland  
Mr P Lumb (Vice Chairman)  
Mr V. Barrell  
Mr K Harkin-Perry  
Mr S Vincent  
Mrs K Vincent  
Mr D Self  
Mr P Rowe  
Mrs D Holdroyd

CLERK: Mrs C Lake- Parish Clerk  
  
Mr D Roper, County Councillor

**Reports and Parishioner's Question Time**

Councillor Dan Roper congratulated councillor S Vincent on being elected as the new leader of Broadland District Council.

Broadland District Council- Collaboration project with South Norfolk is on-going, due to appoint a new chief executive. Nothing further was reported from the agenda for the meeting held at Broadland District Council.

Norfolk County Council- Councillor Roper raised a motion about work to NDR signage. Currently awaiting committee report on Wroxham Road roundabout, Mr D Allfrey of NCC has been prompted about these works and why report wasn't given in September,

Three year savings plan- increase of 3% council tax, 22 million savings need to be made. There is a concern regarding 40% cut to mobile libraries next year. No proposed cuts to bus subsidies, trying to get bus subsidies protected for Sanders and Konnect going forward.

Fly tipping has gone up by 22%, 3 % of waste is being put into bins, NCC are looking into why this is happening.

## **AGENDA**

### **1. TO ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received from S Rudling

### **2. DECLARATIONS OF INTEREST**

Councillor S. Vincent: as a District Council ward member for Plumstead, Leader of Broadland District Council and agenda item 6.1 finance ABZAG invoices

K. Vincent: as a District Council ward member for Old Catton and Sprowston West Vice Chairman of the Council and agenda Item 6.1 finance ABZAG invoices

### **3. CO –OPTION OF PARISH COUNCILLOR**

Two vacancies exists, no applications were received.

### **4. MINUTES OF PREVIOUS MEETING**

The Minutes of the previous meeting held on the 3<sup>rd</sup> July 2018 were agreed by the Council and signed by the Chairman as a true record.

### **5. MATTERS ARISING (NOT COVERED BY AGENDA)**

Wroxham roundabout cameras monitoring traffic flow

### **6. FINANCE**

6.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 4<sup>th</sup> September 2018.

6.2 Bank Reconciliation as of 31st August was noted  
Payments approved by Councillors V Barrell and D Holdroyd

6.3 Norfolk County Council Partnership Bid for 2019-20, Councillors discussed possible options of what the money could be spent on in the village. A few suggestions noted were: Pedestrian crossing near the school, new bus shelter on Ivy Road and flashing 'slow down sign'.

6.4 The Council agreed for the clerk to stop using petty cash, anything spent by the clerk is to be noted as expenses on salary.

6.5 It was discussed agreed that the clerk would no longer use the Rialtas Finance system and instead log all finances onto a spread sheet which is saved externally on a monthly basis.

**Approved payments for July and August 2018****Expenses for July 2018**

Garden Guardian	Grass Cutting	103159	1008.00
1&1	Broadband	DD	9.59
A. Barnes	Salary & Expenses	103160	73.60
EON	Street Lighting	DD	882.40
HMRC	Tax & NI	BACS	255.82
Norfolk Pension Fund	Superannuation	BACS	342.58
ABZAG	Stage 4 Neighbourhood Plan	BACS	3960.00
ABZAG	Policy Workshop	BACS	1140.00
C. Chaney	Salary	BACS	250.60
Mayday	Photocopier	BACS	42.70
Cozens	Street Lighting	BACS	450.00
Cozens	Street Lighting	BACS	156.00
Norse	V Hall Supplies	BACS	54.24
Norse	V Hall Grounds Maint	BACS	1083.60
Anglia Air Conditioning Ltd	V Hall Air Con Service	BACS	67.18
ScooperDooper	Dog Bins April	BACS	140.83
ScooperDooper	Dog Bins May	BACS	140.83
ScooperDooper	Dog Bins June	BACS	140.83
Spixworth V Hall	Hire of Room	BACS	54.00
Spixworth V Hall	Room Hire Neighbourhood Plan	BACS	40.00
Norfolk County Council	NPLAW Services	BACS	3000.00
OPUS Energy	Office Electricity	DD	37.44
HMRC	Tax & NI	BACS	243.42
Norfolk Pension Fund	Superannuation	BACS	342.58
Cozens	Street Lighting	BACS	450.00
Garden Guardian	Grass Cutting	BACS	1083.60
C. Chaney	Salary	BACS	250.40
C. Lake	Salary	BACS	1056.82
A. Barnes	Salary	103161	22.64
Siemens	Photocopier Lease Aug - Nov	BACS	136.15

**Expenses for August 2018**

1&1	Broadband	DD	9.59
EON	Street Lighting	DD	911.81
C. Lake	Salary & Expenses	BACS	1058.93
Parish Online	Annual Subscription	BACS	70.80
Rospa Play Safety	Annual Inspection	BACS	184.80
Norse	V Hall Grounds Maintenance	BACS	100.80
Colin D Keyes Electrical	Plug Socket for V Hall	BACS	120.00
Mayday	Printer Ink	BACS	25.98
Mayday	Maintenance Support	BACS	114.00
HMRC	Tax & NI	BACS	268.22
Cozens	Street Light Maintenance for July	BACS	450.00
Norfolk Pension Fund	Superannuation	BACS	342.58
C.Chaney	Salary	BACS	313.30
A. Barnes	Salary	103162	60.86
Opus Energy	Office Electricity	DD	38.12
Garden Guardian	Grass Cutting	BACS	1064.70
NPTS	Clerk CILCA course	BACS	250.00
BT	Office Telephone Bill	DD	180.14
Mollie Digital Licence	Office Computer Software	BACS	33.95
Cozens	Street Light Numbering	BACS	1314.00

**Income for August 2018**

20.08.18	HMRC	VAT Refund	DC	2913.18
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**7. PLANNING MATTERS**

7.1 The following Planning Applications were discussed by the Council:

**201812123 Orchard Road, Spixworth, NR10 3QE**

First Floor Front Extension & Front Lean-to Canopy.

**20181298 St Mary's Residential Home, North Walsham Road, Crostwick, NR12**

Erection of Biomass Energy Centre (Biopod), including Biomass Boiler, Pellet Storage Area and Flue to Serve St Mary's Care Home with Renewable Energy (Retrospective)

7.2 No permissions or refusals were received for the above Planning applications

## **8. CORRESPONDENCE**

1. Email from D Roper re fly tipping in Spixworth
2. Email from Norfolk Police-PCC News round up
3. Email from NPFA-Invitation
4. Email from BDC-Community Resilience Plan
5. NALC Newsletter
6. Email from BDC-Collaborative Working

## **9. HIGHWAYS MATTERS**

Council reported that road sign located near the church, the finger post is missing, clerk to report to NCC highways.

## **10. AMENITY MATTERS**

10.1 Cut through from Rosetta Road to Bowling Green has been closed off for 30 years and is privately owned. Private properties that have gardens backing onto this cut through will need to discuss getting overgrowth cut by landowner; clerk has advised that residents check the deeds to their property for this information.

10.2 Council discussed and agreed to purchase a lock for the play area gate on Gregs Meadow

10.3 Dead tree hanging from Gregs Meadow in to resident's garden has now been cut and removed.

10.4 Recreational Open Space, Crostwick Lane-It was discussed after inspection by Councillor Barrell that Hopkins Home need replace dead trees, hedge running along roadside on Crostwick Lane needs cutting back. Confirm back at next meeting.

## **10 NEIGHBOURHOOD PLANS**

10.1 Latest steering group meeting currently working on policy writing some of the current topics discussed are: indiscriminate parking in residential areas, new housing development parking concerns not enough space for cars to park off road, housing mix, size and standard, coffee shop for village. Residents are encouraged to join the Facebook page for the neighbourhood plans.

Next steering group meeting scheduled for 27<sup>th</sup> September 2018.

## **11. TO AGREE THE DATE OF THE NEXT MEETING**

The date of the next Parish Council Meeting is Tuesday 2<sup>nd</sup> October 2018 at 7:30pm at Spixworth Village Hall, in room 89

## **12. ITEMS FOR NEXT AGENDA**

There being no further business the Chairman closed the meeting at 8.55pm

Chairman:

Date: 4.9.2018